

## **Terms of Reference**

### **Gender Expert**

#### **“Strengthening Women’s Political Participation at local level in Lebanon” Project**

National Commission for Lebanese Women (NCLW)

2020-2021

#### **Brief About NCLW**

The National Commission for Lebanese Women (NCLW) is an official body, which was established in 1998 by law 720, and is directly affiliated to the presidency of the Council of ministers.

As a National Women Machinery, NCLW works on enhancing the status of women and ensuring equal opportunities between men and women. NCLW acts as the consultative body of the government and of national councils and institutions on all issues related to the status of women including gender-based issues.

#### **Brief about “Strengthening Women’s Political Participation at local level in Lebanon” Project**

NCLW is implementing the “Strengthening Women’s political participation at the local level in Lebanon” project in partnership with GIZ, within the framework of the LEAD programme “Strengthening Women in Decision Making in the Middle East”. The project entails 6 components: the mentoring project, the implementation of recommendations and measures resulting from the Gender audits implemented in two municipalities, the implementation of gender aware projects in municipalities, the creation of a gender platform of Gender Focal Persons on the municipal level, as well as the development of an educational tool gathering key milestones on women’s political participation addressed to youth vis-à-vis informational and communication material production.

#### **Consultancy Purpose**

Under the component entailing the development of an educational tool gathering key milestones on women’s political participation addressed to youth vis-à-vis informational and communication material production. NCLW is seeking to contract to create the content of this educational tool.

### Key Responsibilities

- Gathering main milestones and data related to women's political and social rights.
- Ensuring that the data covers the main rights that women do not have in Lebanon, gather data on influential Lebanese women who were or are leaders in their fields/sectors, gather data on international treaties and conventions Lebanon ratified , data needs also to focus on women in politics and local governance
- The main questions of this educational game will focus on women in politics, women in local development and women participation in local governance in Lebanon,
- Main milestones, and data (statistics, dates, names) related to political and social rights will need to appear in this education game. Developing questions and answers in Arabic. Proposing a design of the game to NCLW team.
- Working closely with the game developer to design the game.
- Organizing at least 3 piloting sessions with youth from universities and municipalities.
- Amending the tool based on the piloting sessions.

### Key Competencies

- Master's Degree in social science especially gender studies, or relevant discipline with a good knowledge in women rights, and development.
- 5 years of professional experience in similar roles, familiarity with governmental and non-governmental entities in Lebanon.
- Extensive experience women's political rights.
- Substantial experience in designing mechanisms of reporting.
- Excellent drafting skills.
- Ability to work independently and manage multiple responsibilities.
- Excellent oral and written communication skills in English and Arabic.
- Knowledge and skills in computer usage including word, excel, power point, Zoom, Microsoft teams and social media
- Good organizational skills.

### Contract terms

- **Period:** 3 days.
- **Submission Guidelines:** Interested candidates in this position should send their CV along with a cover letter and outline of the methodology to be implemented to [info@nclw.gov.lb](mailto:info@nclw.gov.lb) and include the job title mentioned above in the email subject and cover letter by June 14, 2021. Applications received after the closing date will not be considered.  
Only shortlisted candidates will be contacted.