

Terms of reference  
***Expert in “Gender mainstreaming in municipal work”***

“Strengthening Women’s Political Participation at local level in Lebanon”  
Project

National Commission for Lebanese Women (NCLW)  
2020-2021

**Brief About NCLW**

The National Commission for Lebanese Women (NCLW) is an official body, which was established in 1998 by law 720, and is directly affiliated to the presidency of the Council of ministers.

As a National Women Machinery, NCLW works on enhancing the status of women and ensuring equal opportunities between men and women. NCLW acts as the consultative body of the government and of national councils and institutions on all issues related to the status of women including gender-based issues.

**Brief about “Strengthening Women’s Political Participation at local level in Lebanon” Project**

NCLW is implementing the “Strengthening Women’s political participation at the local level in Lebanon” project in partnership with GIZ, within the framework of the LEAD programme “Strengthening Women in Decision Making in the Middle East”. The project entails 2 components: a mentoring project and the Implementation of recommendations and measures resulting from the Gender audits implemented in two municipalities by NCLW in 2018-2019.

### Job Purpose

Under the component related to implementing recommendations of the Gender Audits in 2 municipalities, NCLW is seeking to contract an expert on “gender mainstreaming in municipal work”.

The recruited expert will lead a training for both municipalities of Jezzine and Saida to introduce the gender perspective to municipal actors and analyze municipal interventions through gender lens.

### Key Responsibilities

- Organizing 1- or 2-days training for municipal actors in order to sensitize them to gender programming and analyze interventions through gender lens.

### Key Competencies

- Degree in social science especially gender studies, or relevant discipline with a good knowledge in human rights, and development.
- Experience in training on gender mainstreaming in decision making and service delivery especially in public institutions and municipalities
- 3-5 years of professional experience in similar roles, familiarity with governmental and non-governmental entities in Lebanon.
- Extensive experience in Human rights training and awareness.
- Fluent in Arabic and English, French is a plus.
- Knowledge and skills in computer usage including word, excel, power point, Zoom, Microsoft teams and social media
- Good organizational skills;
- Takes responsibility for own work and delegated project/processes

#### Contract Terms

- **Period:** 1 to 2 Days.
- **Submission Guidelines:** Interested candidates in this position should send their CV along with a cover letter, financial offer and outline of the methodology to be implemented to [info@nclw.gov.lb](mailto:info@nclw.gov.lb) and include the job title mentioned above in the email subject and cover letter by Monday 12 July 2021. Applications received after the closing-date will not be considered.  
Only shortlisted candidates will be contacted.