

NATIONAL COMMISSION FOR LEBANESE WOMEN
TERMS OF REFERENCE

I. GENERAL INFORMATION

Consultancy Title	Analyst of the Lebanese legal instruments from a gender perspective
Project	LBN04NCL
Duty Station	Beirut, Lebanon
Reports to	NCLW Executive Director
Duration of Consultancy	7 weeks (35 working days)

II. BACKGROUND AND OBJECTIVE

The National Commission for Lebanese Women (NCLW) is the National Women Machinery and is as an official institution affiliated to the Presidency of the Council of Ministers. NCLW was established by law in 1998 to promote women's rights in the Lebanese society and enhance gender mainstreaming in public institutions.

Since 2006, NCLW has been collaborating with the United Nations Population Fund (UNFPA) towards mainstreaming gender aspects in various development platforms, policies, and strategies. This collaboration led to the undertaking in 2013 and 2014 of two reviews of the Lebanese laws, proposal laws, draft laws, and decrees aiming to eliminate legal discrimination against women in Lebanon; as well as other discriminatory topics not covered by any proposal, bill or decree.¹

In 2021, NCLW and UNFPA have sustained their collaboration and agreed to implement a series of activities among which conducting an analysis of the Lebanese legal instruments from a gender perspective.

Based on the above, and in order to achieve progress towards promoting gender equality and the empowerment of women in Lebanon, NCLW in collaboration with UNFPA is recruiting an expert to conduct an analysis of the legal instruments including communities' laws from a gender perspective.

III. SCOPE OF WORK: (Description of services, activities, or outputs)

Based on the above and under the overall guidance of NCLW Executive Director and in close collaboration with UNFPA, the expert will be undertaking the following tasks:

- Carry out an inception meeting to ensure clear understanding of the TORs with key milestones and deliverables.
- Design a conceptual framework for the analysis of this assignment.

¹ [حقوق-المرأة-في-التشريع-اللبناني-الاحكام-الجديدة-والاصلاحات-المرجوة-٢٠١٤](https://nclw.gov.lb/pdf/حقوق-المرأة-في-التشريع-اللبناني-الاحكام-الجديدة-والاصلاحات-المرجوة-٢٠١٤) (nclw.gov.lb)

- Conduct a desk review to compile and update the previous compilation of laws, and analysis of all relevant documentations and legislations including proposal laws, draft laws and decrees aimed at eliminating legal discrimination against women in Lebanon.
- Identify the gaps, coherence, discriminatory provisions and gender equality in the identified legislations and map/highlight discriminatory topics not covered by any proposal law, law or decree.
- Analyze and interpret the results and discuss initial results with NCLW.
- Prepare draft report in Arabic and share with NCLW, UNFPA and relevant stakeholders for feedback.
- Include feedback in the final draft and incorporate suggested modifications.

IV. MONITORING AND PROGRESS CONTROL, INCLUDING REPORTING REQUIREMENTS, PERIODICITY, FORMAT AND DEADLINE

Final Deliverables to be submitted electronically on December 28, 2021

Milestone	Deliverables	Timeline	Payment
<ul style="list-style-type: none"> ● Conduct desk review 	Desk review brief report	Week 2	20%
<ul style="list-style-type: none"> ● Undertake preliminary analysis of results 	Draft analysis	Week 3	0%
<ul style="list-style-type: none"> ● Prepare draft report documenting the findings in Arabic and share with NCLW, UNFPA and relevant stakeholders for feedback. 	Draft Report in Arabic and English	Week 5	20%
<ul style="list-style-type: none"> ● Finalize the report (grid and explanatory text) 	Final Report in Arabic and English	Week 7	60%

NCLW will ensure support as follows:

- Provide consultant with available reference documents
- Follow up with the key stakeholders for main consultations, if needed. The consultation meetings will be organized by NCLW and facilitated by the expert.
- The Consultant will work under the overall guidance of NCLW.

V. REQUIRED QUALIFICATIONS

Required expertise, qualifications and competencies, including language requirements:

The Consultant should fulfill the following requirements:

- A. Education:** Master's degree in Law, Political science, Social Sciences, or other relevant field.
- B. Experience:**
- 8-12 years of experience in research.
 - Experience in conducting legal research.
 - Strong knowledge of gender and women empowerment issues.
 - Demonstrated organizational skills, including the ability to work independently and productively, with multiple stakeholders in a fast-paced environment.
 - Experience with governmental and non-governmental entities is essential
- Familiarity with UN work is desirable
- C. Language and other skills:** Proficiency in oral and written Arabic is essential.

VI. Application process and deadline

Interested consultants must submit the following documents/information to demonstrate their qualifications:

- A cover letter explaining your suitability for the work and previous work portfolio, and ability to meet the requirements
- Updated and relevant Personal CV
- A financial proposal in US dollars

The above-mentioned documents should be submitted together by October 28, 2021 COB through the email link info@nclw.gov.lb; **specifying in the subject:**

Analyst of the Lebanese legal instruments from a gender perspective, NCLW/UNFPA

Incomplete submission can be a ground for disqualification.