

TERMS OF REFERENCE

Lebanon

I. GENERAL INFORMATION

Consultancy Title	Researcher/Outreach Officer - NCLW/UNFPA 2026
Project	Enhancing National Women Machinery Capacities for Advancing Gender Equality and Preventing Gender-Based Violence
Duty Station	Beirut, Lebanon
Reports to	NCLW Executive Board Secretary
Duration of Consultancy	10 working days throughout April and May 2026

II. BACKGROUND

The National Commission for Lebanese Women (NCLW) is the National Women Machinery and is an official institution affiliated to the Presidency of the Council of Ministers. NCLW was established by law in 1998 to promote women’s rights in Lebanese society and enhance gender mainstreaming in public institutions.

Since 2006, the National Commission for Lebanese Women (NCLW) has been collaborating with the United Nations Population Fund (UNFPA) towards mainstreaming gender aspects in various development platforms, policies, and strategies.

In 2026, NCLW will continue to in close collaboration with UNFPA on interventions to eliminate gender-based violence and promote gender equality.

The Project in collaboration with UNFPA will consist of the following key intervention:

Operationalization of the National GBV Platform:

a) Operationalization of the comprehensive National Platform for GBV Data Collection, Storage, and Analysis under the Lebanon National Gender Observatory (GBV-LNGO).

Under the supervision of NCLW, the Researcher/Outreach Officer will be responsible for mapping existing studies conducted on women and girls in Lebanon regarding all forms and types of gender-based violence (GBV) at the national level. The Officer will be conducting a desk review, and assessing the credibility of the available studies.

These include studies on physical violence, psychological violence, emotional abuse, sexual harassment, technology-facilitated violence such as cyber extortion, child marriage, human trafficking, and others.

III. FUNCTIONS AND TASKS

The Researcher/Outreach Officer is expected to:

- Identify and map all existing studies on GBV at the national level and assess their credibility. This includes studies conducted by ministries, public institutions, academia, civil society organizations, international organizations in Lebanon. Studies and research conducted by PhD candidates would also be an asset.
- Ensure that the studies are available in either soft or hard copy.
- Submit an inception report on the methodology that will be followed for the desk review.
- Submit a spreadsheet of all credible studies available in Lebanon on GBV in Arabic and English. Key studies available in French would also be included.
- Submit a final report on the credible studies available, the examined trends and gaps in research, and a series of recommendations.
- Coordinate with project staff and consultants.

The following deliverables are expected of the Expert:

- An inception report on the methodology that will be followed for the desk review.
- A spreadsheet of all credible studies available in Lebanon on GBV in Arabic, English, and French. This annotated bibliography would be categorized per the different forms of GBV and would display the publication details of each study.
- A final report on the credible studies available, the criteria relied on in the selection, the examined trends and gaps in research, and a series of recommendations.

IV. REQUIRED QUALIFICATIONS

Education	Bachelor degree in gender studies, sociology, law, or other related social science fields. Master’s degree is a plus.
Expected Background and Skills	<ul style="list-style-type: none"> • 5 years of professional experience in gender, human rights, with a focus on GBV; • Proven experience in conducting qualitative and quantitative research, producing situation analyses, and mapping services or studies. • Strong understanding of the causes of GBV and principal prevention approaches. • Familiarity with legal and policy frameworks for preventing and responding to GBV. • Keen knowledge of sexual harassment and the law criminalizing it in Lebanon; • Keen knowledge of the gender context in Lebanon;

	<ul style="list-style-type: none"> • Excellent communication and collaboration skills to work with multi-sector stakeholders; • Ability to work under pressure.
Language requirements	<p>Proficiency in oral and written Arabic and English are essential. French is a plus</p>
How to apply	<ul style="list-style-type: none"> • Interested candidates in this position should send their: <ul style="list-style-type: none"> - CV - Cover Letter - Financial Proposal in USD/day <p>To info@nclw.gov.lb and include the job title “Research/Outreach Officer – NCLW/UNFPA Project” in the email subject and cover letter by <u>April 20, 2026.</u></p> <ul style="list-style-type: none"> • Applications received after the closing date will not be considered. • Only shortlisted candidates will be contacted.