

NATIONAL COMMISSION FOR LEBANESE WOMEN

TERMS OF REFERENCE

Lebanon

I. GENERAL INFORMATION

Consultancy Title	Gender Based Violence Expert - NCLW/UNFPA 2025
Project	Enhancing National Women Machinery Capacities for Advancing Gender Equality and Preventing Gender-Based Violence
Duty Station	Beirut, Lebanon
Reports to	NCLW Executive Board Secretary
Duration of Consultancy	40 working days throughout mid-September and end-December 2025

II. BACKGROUND

The National Commission for Lebanese Women (NCLW) is the National Women Machinery and is an official institution affiliated to the Presidency of the Council of Ministers. NCLW was established by law in 1998 to promote women's rights in Lebanese society and enhance gender mainstreaming in public institutions.

Since 2006, the National Commission for Lebanese Women (NCLW) has been collaborating with the United Nations Population Fund (UNFPA) towards mainstreaming gender aspects in various development platforms, policies, and strategies.

In 2025, NCLW will be working in close collaboration with UNFPA on a list of activities and interventions to eliminate gender-based violence and promote gender equality.

The Project in collaboration with UNFPA will consist of the following key interventions:

Implementation of the Sexual Harassment Law:

a) Dissemination and roll out of the "Self-learning online training courses on sexual harassment" in the workplace.

Gender Based-Violence

a) Developing and releasing a National Platform for Gender Based Violence GBV Data Collection, Storage, and Analysis under the Lebanon National Gender Observatory (GBV-LNGO).

The GBV Expert will provide technical expertise to structure and develop a National Platform under the Lebanon National Gender Observatory (GBV-LNGO) in Arabic and English, ensuring that it is aligned with international standards and best practices while also responding to national needs and priorities.

III. FUNCTIONS AND TASKS

The GBV Expert is expected to:

- Provide technical expertise in the development of the National Platform under the Lebanon National Gender Observatory (GBV-LNGO) platform in Lebanon.
- Leverage and build upon existing resources, databases, and digital platforms to design and operationalize the National Platform.
- Map all existing GBV data systems, sources, mechanisms, and hotlines available in Lebanon.
- Identify customized indicators tracing GBV, both quantitative and qualitative.
- Identify thematic areas where GBV and gaps can be realistically measured.
- Identify relevant stakeholders to report on the report platform (public and private sectors).
- Set up an action plan for collecting data from various sources.
- Develop the structure, sections, and framework of the National GBV Platform.
- Develop the content and reporting template of the platform in Arabic and English.
- Develop guidelines, protocols, and frameworks for the effective use of the platform, ensuring its compliance with GBV data ethical standards (confidentiality, do no harm...).
- Advise on monitoring and evaluation mechanisms and tools to track the platform's impact.
- Develop clear and effective data collection tools and methods towards the achievement of the effective protection of women and girls from all forms of violence, include GBV, by providing a systematic monitoring tool to ensure proper measurement and collection of data.
- Provide policy and advocacy guidance and recommendations to ensure the platform contributes to national priorities.
- Support NCLW in conducting 3 technical workshops with public and private sector representatives to gather insights and enhance the platform content.
- Ensure alignment of the platform with the national frameworks including the National Strategy for Women in Lebanon.
- Ensure alignment with international standards and best practices as well as national needs and priorities.
- Coordinate closely with NCLW team through multiple rounds of review and back-and-forth.
- Coordinate closely with the Web Expert/Firm on data structure, indicators, and other related matters to be reflected in the technical design through multiple rounds of review and back-and-forth.

The following deliverables will be expected of the GBV Expert:

- Inception Report (methodology, workplan, proposed indicators, stakeholders...)
- Draft structure, content, and framework of the platform
- Outcome document/report of the technical workshops
- Final technical report and structure, content, and framework of the platform

IV. REQUIRED QUALIFICATIONS

Education	Master’s Degree in Social Science or a related field.
Expected Background and Skills	<ul style="list-style-type: none">• Master’s Degree in social sciences or gender studies or education or relevant discipline with a good knowledge of women’s rights, GBV, protection, human rights, and development;• Minimum of 7 years of professional experience in similar roles;• Proven experience in gender analysis, monitoring and evaluation, and indicator development;• Familiarity with governmental and non-governmental entities in Lebanon;• Keen knowledge of GBV in Lebanon, reporting mechanisms, and available services;• Keen knowledge of the gender context in Lebanon;• Ability to work under pressure;• Excellent communication and analytical skills;• Previous experience in gender, GBV, and human rights;• Ability to work independently and manage multiple responsibilities.
Language requirements	Proficiency in oral and written Arabic and English are essential. French is a plus
How to apply	<ul style="list-style-type: none">• Interested candidates in this position should send their:<ul style="list-style-type: none">- CV- Cover Letter- Financial Proposal in USD/day <p>To info@nclw.gov.lb and include the job title “GBV Expert – NCLW/UNFPA Project” in the email subject and cover letter by <u>September 12, 2025.</u></p> <ul style="list-style-type: none">• Applications received after the closing date will not be considered.• Only shortlisted candidates will be contacted.