

Terms of reference *M&E Expert*

“Promoting Women’s Political Participation at the Local Level in Lebanon” Project

National Commission for Lebanese Women (NCLW)
August 2024 - January 2025

About NCLW

The National Commission for Lebanese Women (NCLW) is an official body, which was established in 1998 by law 720, and is directly affiliated with the presidency of the Council of ministers.

As a National Women Machinery, NCLW works on enhancing the status of women and ensuring equal opportunities between men and women. NCLW acts as the consultative body of the government and national councils and institutions on all issues related to the status of women including gender-based issues.

Brief description of the project

NCLW is implementing the “Promoting Women’s Political Participation at the Local Level in Lebanon” project in partnership with GIZ.

The project entails the following components:

- Providing capacity development for women at the local level
- Enhancing the networking of women involved in local public governance, increasing knowledge on good governance, and strengthening community engagement

Consultancy Purpose

Evaluating the success and impact of the capacity-development and community engagement sessions, as well as assisting NCLW in related fields.

Key Responsibilities

- Identifying and developing tools that would best help evaluate the sessions
- Analyzing the results of the tools used during the sessions
- Coordinating with the experts
- Supporting the NCLW team
- Drafting a final report and deriving recommendations

Key Competencies

- Master's Degree in Social Science or a related field.
- Strong and proven experience in M&E is required.
- 5 years of relevant work experience using research methods with mixed-methods data collection and analysis skills, and deep knowledge of the key concepts and theories underpinning expert debates on the topic.
- Fluency in written and spoken English and Arabic is required.
- Strong organizational and time management skills, including the ability to work independently on multiple projects with competing deadlines.
- Meticulous attention to detail.
- Excellent communication and presentation skills, specifically the ability to deliver succinct and persuasive analysis.

Application & Submission Guideline

- Interested candidates for this position should send to info@nclw.gov.lb:
 - 1) their CV along
 - 2) a Cover Letter
 - 3) a financial offer in US dollars and all taxes included (daily rate)
 - 4) a sample of related work can be a plus

- Interested candidates are requested to include the job title mentioned above in the email subject by Friday 30 August 2024.

Applications received after the closing date will not be considered.
Only shortlisted candidates will be contacted.