

Terms of reference *M&E Officer*

“P-VAWG Preventing Violence against Women and Girls in Lebanon” Project

National Commission for Lebanese Women (NCLW)
May 2022-August 2022

About NCLW

The National Commission for Lebanese Women (NCLW) is an official body, which was established in 1998 by law 720, and is directly affiliated to the presidency of the Council of ministers.

As a National Women Machinery, NCLW works on enhancing the status of women and ensuring equal opportunities between men and women. NCLW acts as the consultative body of the government and national councils and institutions on all issues related to the status of women including gender-based issues.

Brief description of the project

NCLW is implementing the “P-VAWG Preventing Violence against Women and Girls in Lebanon” project in partnership with GIZ.

The project entails 3 components:

- Institutionalizing the collection of data, through the support of Lebanon Gender Equality Barometer (LGEB) developed by NCLW, on specific national gender indicators related to GBV and SGBV with clear methodological tools
- Strengthening NCLW’s coordinative role as to GBV in Lebanon specifically as the national coordinator for the enforcement of the NAP 1325 and the implementation of its 3rd Strategic Priority “Prevention of and Protection of Women and Girls from Gender-Based Violence”.
- Improving the performance of Social Workers and Staff at MOSA/SDCs to enhance their capacities in dealing with GBV.

Consultancy Purpose

The M&E Officer will need to work on the 3 components of the project to ensure that data is regularly updated and to track the activities as per outputs and specific objectives requested.

Key Responsibilities

- Developing clear tools for monitoring and evaluation linked to the three components of the project.
- Performing pre and post-evaluations to make sure that the mission and the objectives of the interventions and activities of the project are met.
- Ensuring that the gender barometer on GBV (LGEB) outputs are aligned with the outputs of the UNSCR1325 NAP and with the outputs of the National Strategy for combating Violence against Women and with other national policies that might be endorsed in the future by the Lebanese government.
- Sharing the outputs with NCLW regarding the periodical evaluations, which need to have SMART qualitative and quantitative indicators.
- Working with the Project Manager to develop and implement project-specific M&E plans to meet the projects' requirements.
- Monitoring the project outputs and outcomes according to log frame and overseeing the implementation timeframe.
- Reporting regularly to the Project Manager.
- Assuring quality collection of data (timeliness, accuracy, validity, reliability, integrity, completeness).
- Producing reports as per the project M&E plan's reporting schedule.

Key Competencies

- Master's degree in a relevant Social Science field.
- Strong and proven experience in M&E is desirable.
- 5 years of relevant work experience using research methods with mixed-methods data collection and analysis skills, and deep knowledge of the key concepts and theories underpinning expert debates on the topic.
- Fluency in written and spoken English and Arabic is required.
- Strong organizational and time management skills, including the ability to work independently on multiple projects with competing deadlines.
- Meticulous attention to detail.
- Excellent communication and presentation skills, specifically the ability to deliver succinct and persuasive analysis.

**Application &
Submission Guideline**

Interested candidates in this position should send their CV along with a financial offer and an outline of the methodology to be implemented to info@nclw.gov.lb. They will need to include the job title mentioned above in the email subject by April 24, 2022. Applications received after the closing date will not be considered. Only shortlisted candidates will be contacted.

Consultancy Period

4 months